



FUTURE LEADERS

— ACADEMY —

Parent Information Booklet

PART 2 of 2

2025-26

Reading Time Average: 30 minutes

FLA's MISSION

To form knowledgeable future leaders, who are open-minded, reflective, caring, principled, inquirers, thinkers, communicators, and risk-takers who have balance in their intellectual, physical, spiritual, and emotional lives.

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I. STUDENT ACADEMIC CALENDAR

Future Leaders Academy 2025-2026

Student Academic Calendar



September 25						
M	Tu	W	Th	F	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 25						
M	Tu	W	Th	F	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 25						
M	Tu	W	Th	F	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 25						
M	Tu	W	Th	F	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 26						
M	Tu	W	Th	F	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 26						
M	Tu	W	Th	F	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 26						
M	Tu	W	Th	F	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 26						
M	Tu	W	Th	F	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 26						
M	Tu	W	Th	F	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 26						
M	Tu	W	Th	F	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Event
 Parents Invited
 School Closed
 Exam Period

Events		
TRIMESTER 1	Aug 30 Mandatory Parent Info Session 9-12	
	Sep 2 First day of classes	
	Sep 20 Student Guided Open House	
	Oct 13 Thanksgiving Holiday- School Closed	
	Nov 14 Parent Teacher Conference	
	Nov 27-28 US Thanksgiving - School Closed	
	Dec 1-5 Trim 1 Exam Review Period	
	Dec 8-12 Trim 1 Exam Period- Early Leave	
	Dec 15-18 Mandatory Sports Week- Early Leave	
	Dec 19 Xmas FLA Family Potluck	
TRIMESTER 2	Dec 22-Jan 5 Xmas Holidays-School Closed	
	Jan 6 First day of classes	
	Jan 15-16 Public Holidays- School Closed	
	Feb 13 Carnival Celebration- Early Leave	
	Mar 13 Parent Teacher Conference	
	Mar 16-20 Trim 2 Mock Exam Presentations	
	Mar 23-27 Trim 2 Exam Presentations- Early Leave	
	Mar 30 School Wide Field Trip	
	TRIMESTER 3	Mar 31-Apr 6 Spring & Easter Break- School Closed
		Apr 7 First day of classes
Apr 30 Education Day- School Closed		
May 1 Labor Day- School Closed		
May 15 Liberation Day- School Closed		
May 29 Parent Teacher Conference		
Jun 1-5 Final Exam Review Period		
Jun 8-11 Final Exam Period- Early Leave		
Jun 12 Last Day Party!		

◆ **Important Reminders:** Parents are expected to reference the academic calendar when making travel or vacation plans to ensure alignment with school schedules.

- Students are expected to **arrive by 7:00 a.m.**
- All students from **Grades 1-9 arriving late**, after 7:30 a.m. will not be allowed into the classroom and must wait in the front office for the next period class.
- On heavy **rainfall** days, we ask that students arrive at **8:00 am**
- **Early** dismissal requests must be made in writing with the date, student's full name, grade and reason of dismissal, and directed to the Staff Admin's attention.
- **Parents, maids, and drivers are not allowed in classrooms for drop-off, pick-up, or check-out.** All students must be dropped off and picked up at the **designated station or the front office.**
- If a **new person will be picking up** a student, it is the Parent/guardian's responsibility to notify the office.
- Parents must send a message in writing to the school to notify the office if a student will be **absent.**
- An **absence of three days** or more requires a note from the doctor.
- **Ill** students may return only once fully cured and with a **doctor's note.**
- For student **leave exceeding three days**, parents must submit a **written request** to the administration at least one week in advance, stating the reason and duration. **Approval** depends on academic standing and request details.
- In all cases, it is the student's or parent's responsibility to catch up on missed work upon their return.



II. PRESCHOOL TIMETABLE OPTIONS & UNIFORMS



Select Option 1 or Option 2 for your child.



PRESCHOOL: Option 1 Academic (7:00-12:00)

Grades	Arrival	Lessons	Break	Creative Arts Mon, Wed & Fri	Phys.Edu Tues & Thurs	Lunch	Leave
Daycare	7:00 AM	7.30 to 9.30	9.30 to 10	10 to 11	10 to 10.45	11 to 12	noon
Toddler	7:00 AM	7.30 to 9.30	9.30 to 10	10 to 11	10 to 11	11 to 12	noon
Pre-KG	7:00 AM	7.30 to 9.30	9.30 to 10	10 to 11	10 to 11	11 to 12	noon
KG	7:00 AM	7.30 to 9.30	9.30 to 10	10 to 11	10 to 11	11 to 12	noon
Sr.KG	7:00 AM	7.30 to 9.30	9.30 to 10	10 to 11	10 to 11	11 to 12	noon

OR



PRESCHOOL: Option 2 Activities (7:00-1:30)

Grades	Change	Activities	Monday	Tuesday	Wednesday	Thursday	Friday
Daycare	12-12.30	12.30-1.15	Karate	Dance	Soccer	Swim	Music
Toddler	12-12.30	12.30-1.15	Karate	Dance	Soccer	Swim	Music
Pre-KG	12-12.30	12.30-1.15	Karate	Dance	Soccer	Swim	Music
KG	12-12.30	12.30-1.15	Dance	Soccer	Swim	Music	Karate
Sr.KG	12-12.30	12.30-1.15	Dance	Soccer	Swim	Music	Karate

It is mandatory for students to wear extra-curricular activities uniforms to participate in the activities.

PRESCHOOL ACADEMIC UNIFORMS	Cost in USD	Minimum Required	Minimum Cost in USD	Enter Purchase Quantity	My Cost in USD
School Shirt (White/Pagne)	26	2	52		
School Pants	26	2	52		
FLA Polo	28	1	28		
P.E. T-shirt	20	1	20		
P.E. shorts	20	1	20		
Art Apron	15	1	15		
ACTIVITIES UNIFORMS	If Option 2 Selected	TOTAL	187	TOTAL	
Karate Kimono (Incl.1 top,1 pants, &1 belt)	50	1	50		
Dance (Incl. 1 t-shirt + 1 shorts)	40	1	40		
Soccer (Includes 1 shirt + 1 shorts)	40	1	40		
Swimsuit (Includes 1 suit + 1 goggles)	40	1	40		
		TOTAL	170		
TOTAL ACADEMIC & ACTIVITIES UNIFORM			357	TOTAL	



III. PRIMARY YEAR PROGRAM & SEN TIMETABLE OPTIONS & UNIFORMS



Select Option 1 or Option 2 for your child.



PRIMARY YEAR PROGRAM: Option 1 Academic (7-1:30)

Grades	Arrival	Lessons	Break	Lessons	Lunch	Leave
Grade 1	7:00 AM	7:30 to 9:30	9:30-10:00	10:00 to 12:00	12:00-13:00	13:30
Grade 2	7:00 AM	7:30 to 9:30	9:30-10:00	10:00 to 12:00	12:00-13:00	13:30
Grade 3	7:00 AM	7:30 to 9:30	9:30-10:00	10:00 to 12:00	12:00-13:00	13:30
Grade 4	7:00 AM	7:30 to 9:30	9:30-10:00	10:00 to 12:00	12:00-13:00	13:30
Grade 5	7:00 AM	7:30 to 9:30	9:30-10:00	10:00 to 12:00	12:00-13:00	13:30
SEN	7:00 AM	7:30 to 9:30	9:30-10:00	10:00 to 12:00	12:00-13:00	14:45



PRIMARY YEAR PROGRAM: Option 2 Activities (7-14:45)

Grades	Change	Activities	Monday	Tuesday	Wednesday	Thursday	Friday
Grade 1	1-1:30	1:30-14:30	Karate	Dance	Music	Swim	Soccer
Grade 2	1-1:30	1:30-14:30	Soccer	Karate	Dance	Music	Swim
Grade 3	1-1:30	1:30-14:30	Swim	Soccer	Karate	Dance	Music
Grade 4	1-1:30	1:30-14:30	Music	Swim	Soccer	Karate	Dance
Grade 5	1-1:30	1:30-14:30	Dance	Music	Swim	Soccer	Karate
SEN	1-1:30	1:30-14:30	WITH PEERS OF SIMILAR AGE				

It is mandatory for students to wear extra-curricular activities uniforms to participate in the activities.

SEN & PRIMARY YEAR PROGRAM GRADES 1-5 ACADEMIC UNIFORMS	Price in USD	Minimum Required	Minimum Cost in USD	Enter Purchase Quantity	Cost in USD
School Shirt (White/Pagne)	30	2	60		
School Pants	30	2	60		
FLA Polo	30	1	30		
P.E. T-shirt	20	1	20		
P.E. shorts	20	1	20		
Art Apron	15	1	15		
ACTIVITIES UNIFORMS	If Option 2 Selected	TOTAL	205	TOTAL	
Karate Kimono (Incl. 1 top, 1 pants, & 1 belt)	60	1	60		
Dance (Inc.1 t-shirt+ 1 shorts)	40	1	40		
Soccer (Inc.1 shirt + 1 shorts)	40	1	40		
Swimsuit (Inc1 suit +1 goggle)	50	1	50		
		TOTAL	190		
TOTAL ACADEMIC & ACTIVITIES UNIFORM			395	TOTAL	



IV. MIDDLE YEAR PROGRAM TIMETABLE OPTIONS & UNIFORMS



Select Option 1 or Option 2 for your child.



MIDDLE YEAR PROGRAM: Option 1 Academic (7-14:45)

Grades	Arrival	Lessons	Break	Lessons	Lunch	Lessons
Grade 6	7:00 AM	7:30 to 9:30	9:30-10:00	10:00 to 12:00	12:00-13:00	13:00-14:30
Grade 7	7:00 AM	7:30 to 9:30	9:30-10:00	10:00 to 12:00	12:00-13:00	13:00-14:30
Grade 8	7:00 AM	7:30 to 9:30	9:30-10:00	10:00 to 12:00	12:00-13:00	13:00-14:30
Grade 9	7:00 AM	7:30 to 9:30	9:30-10:00	10:00 to 12:00	12:00-13:00	13:00-14:30



MIDDLE YEAR PROGRAM: Option 2 Activities (7-15:30)

Grades	Change	Activities	Monday	Tuesday	Wednesday	Thursday	Friday
Grade 6	14:30-14:45	14:45-15:30	Dance	Music	Swim	Soccer	Karate
Grade 7	14:30-14:45	14:45-15:30	Dance	Music	Swim	Soccer	Karate
Grade 8	14:30-14:45	14:45-15:30	Dance	Music	Swim	Soccer	Karate
Grade 9	14:30-14:45	14:45-15:30	Dance	Music	Swim	Soccer	Karate

It is mandatory for students to wear extra-curricular activities uniforms to participate in the activities.

MIDDLE YEAR PROGRAM GRADES 6-9 ACADEMIC UNIFORMS	Price in USD	Minimum Required	Cost in USD	Enter Purchase Quantity	Cost in USD
School Shirt (White/Pagne)	35	2	70		
School Pants	35	2	70		
FLA Polo	35	1	35		
P.E. T-shirt	20	1	20		
P.E. shorts	20	1	20		
Art Apron	20	1	20		
ACTIVITIES UNIFORMS	If Option 2 Selected	TOTAL	235	TOTAL	
Karate Kimono (Incl. 1 top, 1 pants, & 1 belt)	70	1	70		
Dance (Inc 1 t-shirt + 1 shorts)	40	1	40		
Soccer (Inc 1 shirt + 1 shorts)	40	1	40		
Swimsuit (Inc 1 suit +1 goggle)	50	1	50		
		TOTAL	200		
TOTAL ACADEMIC & ACTIVITIES UNIFORM			435	TOTAL	



V. IMPORTANT UNIFORM REMINDERS

1. Parents are responsible for purchasing their own choice of the below items, outside of FLA, to add to their child's sports kit for each respective sport.

- Sports bag
- slippers for swimming
- towels for swimming
- soccer shoes & socks for soccer
- running shoes & socks for P.E.

2. On PE Days students are required to bring their school uniform to change into after PE class.

3. Friday is free day, so students may wear their own clothing from home, as long as it is decent.

4. Closed toe shoes are mandatory daily.

◇ School Spirit Wednesday

Students may wear **blue jeans or blue cotton pants with their uniform pagne shirts or FLA polo on Wednesdays.**

◇ Daily Uniform Guide

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
-School Shirt (White/Pagne) -School Pants	-School Shirt (White/Pagne) -School Pants	FLA SPIRIT DAY -FLA pagne or blue polo -blue jeans or blue cotton pants.	-School Shirt (White/Pagne) -School Pants	Free Day

Please refer to your child's class timetable to know on which days to send them with their PE uniforms.



VI. FIRST PAYMENTS

It is mandatory for parents to purchase all supplies, and learning materials from FLA. The below fees are inclusive of books, learning materials, infirmary, supplies, textbook *rentals*- These textbooks are to be returned in the same condition as loaned, **photocopies, student and class photos, yearbooks, events and field trips. New student supplies and learning materials include dictionaries for Grades 1-3 and a protractor set for Grades 4-9.**

ADD ON TO FIRST PAYMENTS	ONE TIME OPTIONAL
CLASS	Family Pictures
ALL	\$25

ONE TIME FIRST PAYMENTS						TOTAL IN USD
CLASS	Registration & Placement Tests	Academic Uniforms	Activities Uniforms	Supplies & Learning Materials	Family Photo	
New Preschoolers	\$300					
Daycare/Toddler				\$385		
Pre-KG				\$585		
Kindergarten				\$610		
New Sr. Kindergarten	\$400			\$610		
Senior Kindergarten				\$610		
New Grades 1-3				\$865		
Returning Grades 1-3				\$825		
New Grades 4-5	\$400			\$975		
Returning Grades 4-5				\$900		
NEW SEN Center	\$400			\$660		
Returning SEN				\$660		
New Grade 6-9	\$400			\$1175		
Returning Grade 6-7				\$1105		
Returning Grade 8-9				\$920		

A student will only be considered as enrolled with FLA and may attend class once all forms have been duly submitted and signed and ALL above first payments have been made in its entirety.



VII. TUITION & MEAL PAYMENT OPTIONS



Select Yearly, Trimester or Monthly as your payment option.

SECTIONS	MEAL OPTIONS WARM LUNCH AT 11 AM SNACKS AT 9:30 AM Note: Dec & June are half.		OPTION 1-TUITION ACADEMIC 7:00-12:00	OPTION 2- TUITION ACTIVITIES 7:00-13:30
PRESCHOOL	LUNCH <input type="checkbox"/> Y=\$1260 <input type="checkbox"/> T= \$420 <input type="checkbox"/> M=\$140	SNACK <input type="checkbox"/> Y=\$810 <input type="checkbox"/> T= \$270 <input type="checkbox"/> M=\$90	<input type="checkbox"/> Yearly \$3645 <input type="checkbox"/> Trimester \$1215 x 3 <input type="checkbox"/> Monthly \$435 x 10	<input type="checkbox"/> Yearly \$4425 <input type="checkbox"/> Trimester \$1475 x 3 <input type="checkbox"/> Monthly \$525 x 10
	MEAL OPTIONS WARM LUNCH AT 12 PM SNACKS AT 9:30 AM Note: Dec & June are half.		OPTION 1- TUITION ACADEMIC 7:00-13:30	OPTION 2- TUITION ACTIVITIES 7:00-14:45
PRIMARY YEAR PROGRAM GRADES 1-5	LUNCH <input type="checkbox"/> Y=\$1350 <input type="checkbox"/> T= \$450 <input type="checkbox"/> M=\$150	SNACK <input type="checkbox"/> Y=\$900 <input type="checkbox"/> T= \$300 <input type="checkbox"/> M=\$100	<input type="checkbox"/> Yearly \$4575 <input type="checkbox"/> Trimester \$1525 x 3 <input type="checkbox"/> Monthly \$515 x 10	<input type="checkbox"/> Yearly \$5205 <input type="checkbox"/> Trimester \$1735 x 3 <input type="checkbox"/> Monthly \$625 x 10
SEN	LUNCH <input type="checkbox"/> Y=\$1350 <input type="checkbox"/> T= \$450 <input type="checkbox"/> M=\$150	SNACK <input type="checkbox"/> Y=\$900 <input type="checkbox"/> T= \$300 <input type="checkbox"/> M=\$100	<input type="checkbox"/> Yearly \$6135 <input type="checkbox"/> Trimester \$2045 x 3 <input type="checkbox"/> Monthly \$725 x 10	
	MEAL OPTIONS WARM LUNCH AT 12 PM SNACKS AT 9:30 AM Note: Dec & June are half.		OPTION 1- TUITION ACADEMIC 7:00-14:45	OPTION 2- TUITION ACTIVITIES 7:00-15:30
MIDDLE YEAR PROGRAM GRADES 6-9	LUNCH <input type="checkbox"/> Y=\$1530 <input type="checkbox"/> T= \$510 <input type="checkbox"/> M=\$170	SNACK <input type="checkbox"/> Y=\$990 <input type="checkbox"/> T= \$330 <input type="checkbox"/> M=\$110	<input type="checkbox"/> Yearly \$5445 <input type="checkbox"/> Trimester \$1815 x 3 <input type="checkbox"/> Monthly \$615 x 10	<input type="checkbox"/> Yearly \$6135 <input type="checkbox"/> Trimester \$2045 x 3 <input type="checkbox"/> Monthly \$725 x 10

In registering your child, you are responsible for paying 1 Entire Academic Year of school. FLA has facilitated your payment by providing you with the option of paying by trimester in 3 instalments or monthly in 10 payment instalments. If you decide to change your Payment option from Yearly or by Trimester after selecting and signing a payment option, at any point during the academic year, please note that penalty fees may be applicable. If you wish to withdraw your child from FLA, a written notice is required 1 trimester prior to the withdrawal date. **The next payment(s) (Monthly or by Trimester) will still be due, even if the child will not be attending school. Registration is for 1 Academic Year. All fees paid are Non-Refundable.**



VIII. PAYMENT DUE DATES

Payment Schedule of Dates

Payments Due	Deadline Dates
All First Payments	Jun 1 st , 2025, for returning students Aug 1 st , 2025, for new students
Yearly Meal & Tuition Fees	Aug 15 th , 2025
Trimester Meal & Tuition Fees	Aug 15 th , Nov 14 th , Feb 13 th
Monthly Meal & Tuition Fees	By Sep 5 th , Oct 5 th , Nov 5 th , Dec 5 th , Jan 5 th , Feb 5 th , Mar 5 th , Apr 5 th , May 5 th , June 5 th

First Payments inclusive of registration, placement tests, books, learning materials, infirmary, supplies, textbook *rentals*, photocopies, student and class photos, yearbooks, events and field trips must be paid in full to Future Leaders Academy, prior to the first day of class.

Second payment due will be for the **Tuition Fees and Meals**.

If payments are not received within the first 5 academic days, penalty fees of **10%** will apply the first week, and increase over the course of the month, FLA also holds the right to withhold your child's report card.

If payments are not received within 30 days, FLA has the right to automatically withdraw your child from his/her class. This may impact your child's ability to sit examinations. We have a strict "no pay, no class" policy.

We kindly urge you to settle any outstanding payments at the earliest to ensure your child's full participation in the lessons and exams. Please note that teachers will not be making special arrangements for missed exams due to late payments, which may directly impact students' grades. It is up to parents to respect their payment commitment.

All your payments must be made directly to the office in cash (only if under \$50), if over, you may pay by debit or deposit directly into FLA's bank account. Post-dated cheques and cash exceeding \$50 will not be accepted in the office.

FLA's BANKING INFORMATION

EQUITY BCDC BANK: Future Leaders Academy	RAWBANK: Future Leaders Academy
IBAN: 00018000050144552120046 USD	ACCOUNT #: 05100 45101 01033109701 79
SWIFT CODE: BCDCCDKI	SWIFT CODE: RAWBCDKI

It is the parents' responsibility to always obtain a receipt upon payment, whether it is from the office or the bank. The responsibility will be that of the parents, in case a proof of payment should ever be requested from FLA.

